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Campus News June 3, 2011

La Salle University

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Campus News

La Salle University's Weekly Information Circular

June 3, 2011



Moe Brooker Exhibition in the Art Museum now until June 13

Academic News**Distinguished Faculty Awards - 2011**

In Spring 2004 the Faculty Senate recommended, and the Provost approved, the creation of two distinct faculty awards: one for scholarship and one for service.

Nominations for the two Distinguished Faculty Awards are due **Wednesday, June 8**. Nominations should be sent to Michael Smith, Chair of the Faculty Senate Subcommittee on Academic and Faculty Affairs, through Campus Mail (Box 158) or preferably as e-mail attachments (Word or PDF files) to msmith@lasalle.edu. Please put "Distinguished Faculty Awards" in the "subject" line.

Faculty Distinguished Scholarship Award**1. Purpose:**

The purpose of the award is to recognize and honor excellence in scholarship among our faculty colleagues.

2. Criterion for selecting a winner:

The award will be conferred for outstanding scholarly work done across one's career at La Salle University (rather than for the activities of a single year). Please write a letter of nomination (not exceeding 500 words) explaining the reasons why you believe the faculty member should be a candidate for the Distinguished Scholar Award. In your letter, make sure to address the following:

- The extent to which the person's scholarly activity is programmatic (e.g., planned, purposeful, and conceptually and/or theoretically linked);
- The extent to which this person's scholarship represents significant and lasting effects on his or her field;
- The extent to which this person's scholarly activity has had a positive impact on La Salle, not only by adding to the University's reputation, but also by including or influencing other members of the University community (students and/or colleagues);
- The extent to which this person has been able to achieve excellence in scholarship while also demonstrating quality teaching and service.

Letters of recommendation should clearly demonstrate how the nominee's work is exceptional according to discipline specific criteria.

3. Procedures:

All full-time members of the faculty are eligible for the award. Prior receipt of any other award will not affect eligibility.

The 'Awards Committee'—comprising the four members of the Faculty Senate Subcommittee on Academic and Faculty Affairs, two additional faculty members appointed for one-year terms by the Senate, and the Assistant Provost—will select the recipient from among nominations made by full-time faculty members. The at-large members of this Awards Committee will be selected in such a way that each of the schools of the University has at least one representative on the committee.

During the spring semester of each year, the Faculty Senate will solicit and receive nominations. Individual faculty members may nominate themselves or others by submitting a letter of nomination describing the contributions made by the nominee. The letters of nomination should be of sufficient detail so that they will stand by themselves as documentation of the justification for the award. On receiving nominations, the Awards Committee will inform the nominee and, if the nominee wishes to be considered for the award, the Committee will request that the nominee submit a *curriculum vita* and the names of two external evaluators from whom the committee will then solicit confidential letters of support. The Committee will then meet to identify the award recipient. There will be one recipient per year. Generally, in order that the award may be conferred in a timely fashion in a given year, the process of nomination and selection will be completed by May Commencement.

(Continued on the next page)

Academic News

(Continued from the previous page)

The recipient's achievements will be recognized and honored at the Fall Honors Convocation, and the recipient will have the option of addressing brief remarks to those gathered. The Provost will award the recipient an honorarium of \$1,000.00, and an award certificate. In addition, as abiding public recognition of the recipient's achievements, a plaque bearing the recipient's name will be placed in a prominent public space on campus.

Faculty Distinguished Service Award

1. Purpose:

The Faculty Distinguished Service Award is intended to recognize excellence in service among our faculty colleagues. Complementing the Lindback Award and the Faculty Distinguished Scholar Award, which respectively recognize excellence in teaching and excellence in scholarship, this award is intended to recognize excellence in community service.

2. Criterion for selecting a winner:

This award is given for exceptional involvement in and devotion to the good of the University community for collegial contributions that advance the University's mission, and for leadership in building a Lasallian sense of fellowship either among the branches of the University or between the University and the larger community to which La Salle belongs.

Please write a letter of nomination (not exceeding 500 words) explaining the reasons why you believe the faculty member should be a candidate for the Distinguished Service Award. In your letter, make sure to address the following:

- The nature of the person's service;
- The extent to which this person's service demonstrates devotion to the good of the University community and/or advances the University's mission;
- A description of how collegiality and/or fellowship is a defining aspect of this person's service;
- The extent to which this person has been able to achieve excellence in service while also demonstrating quality teaching and scholarship.

3. Procedures:

All full-time members of the faculty are eligible for the award. Prior receipt of this or any other award will not affect eligibility.

The "Awards Committee"—comprising the four members of the Faculty Senate Subcommittee on Academic and Faculty Affairs, two additional faculty members appointed for one-year terms by the Senate, and the Assistant Provost—will review the nomination letters. The at-large members of the committee will be selected in such a way that each of the schools of the University has at least one representative on the committee.

Early in the spring semester of each year, the Faculty Senate will solicit and receive nominations. Individuals may nominate themselves or others by submitting a letter of nomination describing the contributions made by the nominee. The letters of nomination should be written so that they will stand by themselves as documentation of the justification for the award, explicitly identifying the nominee's service to the University. On receiving nominations, the Awards Committee will inform the nominee and, if the nominee wishes to be considered for the award, the Committee will request that the nominee submit a *curriculum vita*. The Awards Committee will review applications and identify a short list of no more than three candidates. The committee will then meet with the Provost to identify the recipient. There will be one recipient per year. Generally, in order that the award may be conferred in a timely fashion in a given year, the process of nomination and selection will be completed by May Commencement.

The recipient's achievements will be recognized and honored during the La Salle Academic Orientation week in August, and the recipient may be asked to address brief remarks to the Opening Convocation. The Provost will award the recipient an honorarium of \$1,000.00 and an award certificate. In addition, as abiding public recognition of the recipient's achievements, a plaque bearing the recipient's name will be placed in a prominent public space on campus.



LAST CALL FOR MILESTONES

(news about yourself, your children, or grandchildren: births/adoptions, graduations, marriages, and personal honors or awards—along with any photos you might have)

PLEASE SUBMIT THEM along with the **date** of the event or distinction, your **name**, **department**, and **campus extension** to lehr@lasalle.edu or **CAMPUS NEWS, BOX 187**.

Milestones from December through May will appear in the June 16 issue of *Campus News*.

Featured Photos



Paintings in the Moe Brooker Exhibition

Condensed Summer Hours Schedule

This is just a reminder for the condensed summer hours schedule that will commence Monday, June 6 and continue through Thursday, August 11. The condensed weekly work schedule for salaried employees during the approved summer period is Monday through Thursday from 8:15 a.m. to 5:30 p.m. with a one-half hour nonpaid lunch period. Depending upon your responsibilities and upon the approval of the head of each division, staff will be allowed to work under this condensed weekly work schedule. The adjusted schedule will not apply to some departments that provide essential services, like those who conduct the summer conference business of the University. Similarly the Security and Safety Department will remain on their regular work week.

The only exception to this schedule is the week of July 4, because that day is a University holiday for Independence Day. Regular hours (8:30 a.m. to 4:30 p.m.) apply for Tuesday, Wednesday and Thursday of that week. The hours for Friday, July 8 will be 8:30 a.m. to 3:30 p.m. Aside from the condensed schedule, on three Fridays – May 20, June 3, and August 19, offices will close at 3:30 p.m.

In order to provide the best customer service for our internal colleagues as well as external visitors to the University, can you please remember to adjust your voice mail accordingly.

General News

How to Handle Workplace Negativity A Training Workshop



To: All Faculty and Staff
From: Paul Roden, Training Manager, Human Resources
RE: How to Handle Workplace Negativity Training Workshops

Date: Tuesday, June 7, 2011

OR

Date: Wednesday, June 15, 2011

Time: 10:00 a.m. – 11:00 a.m.

Time: 2:00 p.m. - 3:00 p.m.

Location: Union 310

Location: Union 310

Date: Thursday, June 23, 2011

OR

Date: Monday, June 28, 2011

Time: 10:00 a.m. – 11:00 a.m.

Time: 2:00 p.m. - 3:00 p.m.

Location: Union 310

Location: Union 310

What will you learn?

- What are the various types of negative attitudes in the workplace
- How to prevent and respond to the various negative attitudes
- What can you do to “inoculate” you and your staff to the “attitude virus”
- How to generate creative responses to negative attitudes

How will you learn?

- Video tape modeling
- Lecture
- Discussion
- Case Studies
- Problem solving brainstorming techniques

Who do I contact to register and for more information?

Please RSVP to Paul Roden: Ext 3607, E-Mail-- roden@lasalle.edu , Box 806, or Administration Center 104, Information about all training sessions will also be posted in *Campus News*.

Clery Act Law Webinar



**Tuesday, June 7,
2011**

1 p.m. to 2 p.m.

Olney 100

**All Faculty and
Staff Welcome**

**"Campus Security
Authorities" who
attend receive credit
for 2011 Clery Act
Training Compliance**



Doug Tuttle of the University of Delaware's School of Public Policy & Administration will be presenting a live Webinar on the New Clery Act Rules , Guidelines and Policies.

Topics covered in the presentation are as follows:

- New requirements for universities on hate crimes, evacuation policies and reporting.
- Recent changes in policy under the Clery Act as amended.
- Recent requirements on hate crimes, evacuation policies and reporting.
- Utilization of the Department of Education Handbook on the Clery Act Law.

**First 75 Attendees get a free copy of the Clery Act Handbook,
2nd Edition.**

For more information, to RSVP, or to submit questions to the presenter ahead of the Webinar, contact Paul Roden: roden@lasalle.edu or extension 3607 at Human Resources.

Adornment & Alliance



Preserving Illustrated and Historic Bibles and Curating a Digital Collection Through Constructive Partnership

This exhibit honors the mission of the Susan Dunleavy Collection of Biblical Literature, by highlighting its significant holdings, which not only contain beautiful and inspirational imagery but also feature some of the most notable Bibles in the world. The exhibit aims to highlight our partnership with Villanova University's Digital Library, and to announce that, in celebration of the 400th anniversary of the 1611 Authorized King James Version of the Holy Bible, the Collection's first edition "Great He Bible," printed in 1611, is now online.

Now on display until July

First Floor, Connelly Library

WHO AM I?



CLUE: *"Here I am as a young girl on skates outside my Philadelphia home. My mother thought that when I grew up I'd be a nun, but instead I married and raised five children. Since they are on their own, I've been working here at La Salle—actually working for two departments for over 14 years."*

Do you know who this person is? Send the name along with your name to **campusnews@lasalle.edu**. [Her identity will be announced in the June 30 issue.]

*If you have a photo of yourself from the past and would like to be featured, please send it along with a clue to the above e-mail address or to **Campus News, Box 187**. All prints of photos will be scanned and returned.*

Meeting Minutes

Faculty Senate Meeting

April 5, 2011

Present: Welsh, McGuinness, Blum, Smith, McMonigle, McCoey, Moreau, Falcone, Feden, Balchunis, Volpe, Allen, Cichowicz, Mosca, Price, Yost, Ballough, Dillon, Ruiz, Texter

Excused: Desnoyers

Approval of Minutes

The Minutes of March 1st were approved with a **vote of 16-0-3**.

Updates

Senate Elections

Maggie McGuinness indicated that the ballot closes on Monday at 5 p.m.

Faculty Development Project

Preston Feden expressed desire for faculty voice on decisions of faculty development. Data are being collected in faculty inquiry (47 faculty/16 staff). It has three parts that are inclusive of all faculty: inventory of faculty development from Chairs; inventory of faculty development from other sources; faculty publications on creative pedagogies

Academic Affairs Committee Appointments

Peggy McCoey will be sending electronic e-mail for faculty committees. Graduate Council will be dissolved if change in committee structure is approved by the Board of Trustees at the May meeting.

Third -Year Review

Mike Smith indicated that the Third Year Review policy was vetted by University lawyers with minor changes and it is going to University Council.

Partially Retired Faculty

Mike Smith presented issues under consideration: eligibility; period of partial retirement; timing; procedure for policy review; suggestions to talk to both groups about issues (partially retired and those teaching while retired on a continuous basis); concern over faculty lines due to partial retirement and finances.

Peer Review of Tenure-Track Faculty

Jeannie Welsh indicated the University Handbook has an option for review of classroom teaching before tenure application. It was suggested that either the Handbook or the policy has to change. Senate discussed the difference between a formative and evaluative review. Discussion will continue.

New Business

The Executive Committee will meet with the Provost to discuss current issues; he will be invited to attend the May Senate meeting.

Meeting adjourned 1:50 p.m.

Respectfully submitted,
Mary Ellen A. McMonigle, *Secretary*

Employment**Student Financial Services Counselor**

The La Salle University Office of Student Financial Services has an opening for a counselor.

This position requires the candidate to perform financial counseling for students and to assist in the awarding and verifying process of financial aid. This candidate will assist the Director in the administration of all Title IV, State, and Institutional Aid programs.

A Bachelor's degree, computer literacy, ability to do financial aid presentations, and a commitment to customer service are all required. Financial Aid experience preferred. The successful candidate must show the ability to master and implement Title IV regulations and learn to use the Banner Administrative system, the National Student Loan Data Base, Sallie Mae Open Net system, the PHEAA financial aid system and Microsoft Office. Salary dependent upon experience with full benefit package including tuition remission.

Interested candidates should submit a résumé to the following:

Michael R. Wisniewski

Director of Student Financial Services

Box 811

1900 W.st Olney Ave.

Philadelphia, PA 19141-1199

wisniews@lasalle.edu

AA/EOE

La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique educational mission. For a complete mission statement, please visit our website at www.lasalle.edu.

Employment**Accounting Faculty Position—Fall 2012**

POSTION: One tenure-track position at the Assistant Professor rank available, starting August 2012, to teach undergraduate and graduate courses in all areas of financial accounting and taxation. Subject to budget approval.

QUALIFICATIONS: Ph.D. or DBA. with specialization in Accounting from an AACSB-accredited University. ABDs nearing completion will be considered. The qualified candidate must show strong interest in teaching and student professional development, as well as research skills and potential consistent with AACSB standards. Previous business experience in accounting is helpful, but not required.

JOB RESPONSIBILITY: The successful candidate is expected to teach a 3/3 load, conduct research leading to publication in refereed journals, and participate in department, school and university service activities. The mission of the School of Business at La Salle University is to offer educational programs that prepare students for a purposeful life by integrating Lasallian values with current business management skills. The successful candidate must be committed to a pedagogy that combines theory and practice. Fit with department, mission and vision is particularly important.

APPLICATION: Interested candidates are invited to send a letter of application, curriculum vitae, and the names, addresses and phone numbers of three references to the following:

Mary Jeanne Welsh, Ph.D.
Chair, Accounting Department
La Salle University
1900 W. Olney Ave.
Philadelphia, PA 19141
welsh@lasalle.edu

Applicants with ABD status must indicate the anticipated schedule for completion of the dissertation.

Review of applications begins **June 1, 2011** and will continue until the position is filled.

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Employment**Assistant Women's Lacrosse Coach**

La Salle University's Athletic Department invites applications for an immediate opening for a full-time Assistant Women's Lacrosse Coach. This position is responsible for assisting with all aspects of managing the program, including (but not limited to) recruiting, player development, fund raising, and NCAA compliance. Previous coaching and/ or playing experience at the college level preferred.

Send letters of interest and résumé with at least three references to the following:

Candace Taglianetti

Head Women's Lacrosse Coach
La Salle University
Box 805
1900 W. Olney Ave.
Philadelphia, Pa. 19141

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Employment**Assistant Women's Soccer Coach**

La Salle University's Athletic Department invites applications for an immediate opening for a full time second Assistant Women's Soccer Coach. This position is responsible for assisting with all aspects of managing the program, including (but not limited to) recruiting, player development, fund raising, and NCAA compliance. Previous coaching and/ or playing experience at the college level preferred.

Send letters of interest and résumé with at least three references to the following:

Paul Royal
Women's Soccer Coach
La Salle University
Box 805
1900 W. Olney Ave.
Philadelphia, Pa. 19141

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Academic Advisor, M.A. in Professional and Business Communication Program

Position Description:

The Academic Advisor meets with and advises current students in registration and financial aid inquiries, maintains records about student progress, and files graduation paperwork. The Academic Advisor assists in recruiting students to the domestic and international graduate programs. This person plans and coordinates graduate recruitment initiatives, and represents the program at Open Houses. Duties include meeting with prospects and applicants to provide initial admissions and financial aid counseling, and coordinating the admissions process with Adult Enrollment Services staff and the Director of the Graduate Program in Professional and Business Communication. The person must have transportation, as he or she will occasionally work at the Bucks County Campus.

Qualifications:

- Bachelor's degree in communication or a related field;
- Detail oriented;
- Strong interpersonal skills in person and on the phone;
- Excellent organization skills and the ability to coordinate and monitor several programs and timelines simultaneously;
- Skilled in WORD, Excel, PowerPoint, and electronic communications;
- Must become familiar with requirements of all programs offered through the department, including varying admission requirements and varying graduation requirements.

For more details on this position or to submit your cover letter, résumé, and other required information, please contact:

Marianne Dainton, Ph.D.

Director of M.A. in Professional and Business Communication
Department of Communication
La Salle University , Box 148
1900 W. Olney Ave.
Philadelphia, PA 19141
Email: dainton@lasalle.edu

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Employment

Coordinator, Multimedia Services

Multimedia Services at La Salle University seeks a Coordinator. The Coordinator is responsible for the overall operation of a media facility that operates in a "show-how" and blended self-service / full-service model. The Coordinator will be responsible for planning, implementation and daily operation of the facility and its technology.

- Establish and implement a system of "show-how" services allowing for clients to be trained on self-service media equipment and be assisted as needed.
- Recruit, hire and train student staff on the operating model and specific services to be delivered. Monitor student worker performance and deliver feedback regularly and as needed.
- Complete all necessary billing for, and ordering of, supplies provided through the Center.
- Assist the Operations Manager, Multimedia Services, on an as-needed basis in providing technology distribution, maintenance, and support.
- Take responsibility for daily operations of the Multimedia Services department in the absence of the Operations Manager.
- Assist in ongoing planning and maintenance for a facility that provides the services as described below, including research of other institutions' facilities and modeling based on broadly accepted best practices and needs of La Salle community.
- Research and apply for grants and external funding dedicated to supporting and developing the Center and its services.
- Establish and implement a workflow for all provided services, including intake, billing (as needed), production and delivery.

The Coordinator should have 2 or more years of experience in a multimedia service position and a bachelor's degree in a related field, or an equivalent combination of experience and education. Proficiency on the Macintosh and Windows operating systems is required, including demonstrated ability to use and teach key software packages including Adobe Creative Suite (or similar), Final Cut Pro or Sony Vegas Video Editing Software, Microsoft Office Professional, and Intuit QuickBooks. Demonstrated troubleshooting skills in both computing and audio visual equipment are required.

Excellent reading, writing, editing and mathematics skills appropriate to the work is required. Intermediate or better understanding of people and project management is required. Experience working with staffs of student workers is preferred.

Further knowledge of or demonstrated interest in AV system design and components including but not limited to Extron switching equipment, projectors, video conferencing equipment, etc is preferred. Willingness and demonstrated ability to further develop this knowledge as changes in technology come to market are required. Experience in inventory, basic office Accounting, and billing processes is preferred. Ability to lift and carry up to 50 lbs, climb ladders and effectively use tools requiring high dexterity.

This full-time position offers a competitive salary and benefits package, including tuition remission. To apply, send a cover letter, résumé, salary requirements, and three references to the following:

Anthony Machamer
Operations Manager, Multimedia Services
La Salle University
1900 W. Olney Ave.
Philadelphia, PA 19141
E-mail: machamera1@lasalle.edu.

Applications will be reviewed as they are received until the position is filled.

AA/EOE

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Procedures for Submitting Items for Inclusion in the Campus News

All information for the General, Academic, Minutes, or Athletic sections— with or without graphics and photos—must be submitted electronically either:

- via e-mail to the campusnews@lasalle.edu. (The article title must be included in the subject line of the e-mail), or
- via CD sent to Campus News, Box 187.

Submissions can be sent with graphics and photos laid out with the text or sent with the text and graphics separately. Please submit flyers and circulars as attachments in Microsoft ®Word or Publisher files. Please submit photos as JPEG files.

NOTE: If you need to submit flyers as PDF files, please follow the guidelines used for publication in University Communications. (You can request an abbreviated list of these guidelines by writing to campusnews@lasalle.edu.)

Letterhead or logos with submissions must conform to the approved standards explained and illustrated in the *Brand Book* published and distributed by University Communications.

All photos and graphics (clip art, logos other than La Salle's) must have their owners' permission to be reproduced. If you submit them with your information, you are responsible for gaining this permission.

All employment listings must be submitted first to Human Resources for approval (for more information, contact Chris Mickel at 215.951.1052).

Deadlines for Submission

Because of the condensed summer schedule, *Campus News* will be published on Thursdays beginning with the next issue June 16 and continuing through the summer until the August 11 issue. It will return to weekly Friday publication on August 19.

- General News, Meeting Minutes, Events, and Other News: **Wednesday at 4 p.m.**
- New Positions of Employment at La Salle University: **Monday at 2 p.m.**